**Team name:**

**Date**:

Discuss your recent functioning as a team and come to consensus on your responses. Please assign one team member to complete and submit the form with your group’s responses.

**To what extent did your group achieve each aspect of effective group work?** (Mark you answer in bold.)

1. Everyone contributed valuable ideas or content to tasks and assignments.
   * Not at all
   * Somewhat
   * To a great extent
2. There was openness to a variety of ideas.
   * Not at all
   * Somewhat
   * To a great extent
3. Everyone’s ideas were incorporated.
   * Not at all
   * Somewhat
   * To a great extent
4. Differences of opinion were handled gently and respectfully.
   * Not at all
   * Somewhat
   * To a great extent
5. Our process for completing the project was well-organized.
   * Not at all
   * Somewhat
   * To a great extent
6. We completed each step of the process on time.
   * Not at all
   * Somewhat
   * To a great extent
7. Overall, our group dynamic was positive.
   * Not at all
   * Somewhat
   * To a great extent

For those that you answered “to a great extent,” what specific actions or behaviors by group members made this true?

For those that you answered “not at all” or “somewhat,” what specific actions or behaviors by group members would improve this aspect of the process?

What specific things will be most important for us to focus on during our project work?